



**MOA
PROFESIONAL
INSTITUTE**

CAC BN: IBZ002462
C & G CENTRE NO:
834348

BUSINESS CONCEPT PROPOSAL

WWW.MOAETSCANDG.ORG.NG

City & Guilds
A City & Guilds Group Business

ORGANISED BY:

MOA PROFESSIONAL INSTITUTE

Believe you can

  
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www.moaetscandg.org.ng



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**MOA
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INSTITUTE**

COMPANY OVERVIEW

About Company



Engr. Martins Adeleke
Managing Director

We are one of the foremost City & Guilds Centre in Nigeria. – Our trainers are occupationally competent and highly experienced in vocational training – We have been in the business of vocational education for more than 15 years

Vision

To be the leading Nigerian Institute in Vocational and Technical Training

Mission

Boosting skills through Vocational Training and bridging the gap between the classroom and industries

PROPOSAL SUMMARY PAGE



Our Key Deliverables

- Engineering Courses
- Oil & Gas
- Food Preparation and Culinary Art
- Hospitality
- Flour Mill
- Beauty Therapy
- Fashion Design,
- Health and Social Care
- Information & Communication Technology
- Teaching and Learning
- Leadership & Management
- General Studies



Venue of Training

- LAGOS
- IBADAN
- Port Harcourt
- ABUJA
- KADUNA and more



Our Products

- Welders, Plumbers,
- Technicians, Engineers,
- Operators, Tilers,
- and more , Oil & Gas operators
- Chefs, Cooks, Caterers,
- Beauty Therapist & Consultant, Skin Therapist, Hair Therapist , Nail Therapist, Massue , Waxer, Makeup Artist, Cosmetics Advisory , Aromatherapist, Spa , and establishment of spa and resorts
- Fashion experts, IT Users, IT Professionals,
- Computer Engineers
- Desktop Publishers,
- Graphics Designer, Web Designer, Teachers, Trainers, Tutors, Assessors, Internal Verifiers, Mentors, and more

OUR IMAGE

Since 1997, MOA Professional Institute (MPI) has grown to become a force to be reckoned with in vocational education in Nigeria. We are approved and accredited by the City & Guilds of London Institute UK, National Association of British & Irish Millers UK, and Institute of Leadership and Management UK. We are transforming lives in various sectors ranging from Engineering, ICT, Food Preparation and Culinary Art, Beauty Therapy, Teaching, Flour Milling, Leadership and Management. We are committed to the transformation of vocational education in Nigeria and the whole of Africa.

OUR MODE OF DELIVERY

We deliver training and certification to clients using 30% classroom lectures and 70% hands-on practical sessions.

We facilitate only City & Guilds certification for clients.

OUR MOTTO

Believe you can



City
&
Guilds

www.moaetscandg.org.ng



Since inception, the following core values guiding our operations have contributed to our success story:

- Integrity and ethical values.
- Direct, open, and honest communication.
- Commitment to clients.
- Product quality and reliability.
- Continual self-improvement/self-renewal.
- Having fun.
- People as the source of our strength.
- Team-orientation / commitment to each other

OUR ACHIEVEMENTS



Training and certification of over 300 Seplat field staff in City & Guilds IVQ Diploma in Oil & Gas – reference, available on request

Training and certification of over 500 candidates in Mechanical and Electrical Engineering at Nestle Nigeria Plc, Agbara and Abuja factory – reference available on request

Trained and Certified over 500 candidates in Fashion, Beauty Therapy, Tailoring, Motor Vehicle Maintenance and driving, Plumbing, catering and hospitality at WTTC Bori for the Rivers State Government in 2012 – reference available on request.

Trained and certified 50 candidates from Shell on Electrical and Mechanical Engineering in 2019 – reference available on request
Training and certification of over 10,000 candidates, covering over 20 City & Guilds qualifications including plumbing, tiling, fashion design, automation, motor vehicle, beauty therapy, catering, ICT and more – testimonies can be found on our website www.moaetscandg.org.ng

OUR GALLERY





- Industrial Skills Training Centre, ITF, Oregun Lagos
- Technical Training Centre, Nestle Nigeria PLC, Agbara, Lagos.
- Crumbles Chef Academy, Lekki Lagos
- CMK Culinary School, Ajao Estate, Lagos
- DOF Catering Institute, Ibadan
- Peter Akinola Foundation, Abeokuta.
- Peugeot Automobile Nigeria Learning Centre.
- Seplat Oil and Gas and Energy Ltd, Sapele
- King David Welding and Fabrication Industry, Ibadan
- Ibile Vogue Ltd, Magodo Lagos
- Elegant Twins Training Institute, Surulere Lagos
- Institute of Agriculture and Research Technology, Ibadan
- Mathelize Nigeria Limited, Egbeda Lagos
- Ranbert Inter-Tech Ltd, Port Harcourt
- Applied Engineering Training Institute, Surulere Lagos
- WHASAN Plc, Victoria Island, Lagos
- Alphatech Engineering Nigeria Ltd, Akwa Ibom
- Industrial Skills Training Centre, ITF, Oregun, Lagos.

ABOUT THE CITY & GUILDS OF LONDON INSTITUTE



City & Guilds is the leader in global skills development, we work with governments, organisations and education centres to provide work-based learning programmes in industries and sectors which offer the strongest prospects for jobs and growth.

Through industry relationships and independent research, The City & Guilds of London Institute is able to anticipate future skills needs that help to define occupational standards and best-in-class qualifications and training programs. These programs are delivered across approved training centres and in organizational workplaces. They are quality assured and assessed by City & Guilds and other awarding organization partners.

In Nigeria, MOA Professional Institute (MPI) remain the leading Centre for City & Guilds I programs with over 30 approved qualifications.

WHY CHOOSE US

Our Training & Certification Programs

LOCAL/IN-HOUSE COURSES

Leveraging on our **experience** across different **industries**, and occupationally **competent** trainers; we are able to **deliver** in-house, **short-term** courses in Engineering, Culinary and Hospitality Management, ICT, Healthcare and Beauty Therapy.

INTERNATIONAL COURSES

With the **approval** and **accreditation** of the City & Guilds of London Institute, National Association of British and Irish Millers, and Institute of Leadership and Management; we are able to **deliver training** and **certification programs** that expose **successful candidates** to **job opportunities** in any part of the world.

LOCAL/IN-HOUSE COURSES

Engineering Department

- 1 Week of Practical Training in Automatic Changeover
- 3 Weeks of Practical Training in Electrical Installation
- 3 Weeks of Practical Training in Plumbing
- 3 Weeks of Practical Training in Welding & Fabrication
- 2 Weeks of Practical Training in GSM Technology
- 3 Weeks of Practical Training in Tiling

ICT Department

- 3 weeks of practical training in Computer Engineering
- 3 weeks of practical training in Computer Operation
- 3 weeks of practical training in Computer Networking
- 2 weeks of practical training in CCTV

Culinary & Hospitality Department

- 3 Months of Practical Training in Food Preparation & Culinary Arts – Culinary
- 3 Months of Practical Training in Food Preparation and Culinary Arts – Patisserie
- 4 Weeks of Practical Training in Culinary Arts and Supervision
- 3 Weeks of Practical Training in Food Safety

Fashion Department

- 3 weeks of practical training in Beauty Therapy
- 3 weeks of practical training in Fashion

LOCAL/IN-HOUSE COURSES

Beauty Therapy Department

3 months of **Practical Training in Beauty Therapy: Skin**

Therapy (Analysis and consultancy of facials and skin treatment). **Hair Therapy** (Analysis, consultancy and treatment of hair). **Nail Therapy** (Analysis, consultancy and treatment and fixing of nails) **Waxing, massage** (medical and non-medical massage) aromatherapy, and spa services

Makeup artistry (film makeup, photography makeup, dearth makeup, special occasion makeup, day and evening makeup, wedding makeup)



City & Guilds International Qualifications

Level 1 Certificate in Engineering (2850–80)

This course provides background for all engineering specializations. Electrical, Welding, Mechanical, Fabrication, Plumbing, Tiling, Refrigeration, surveying, etc

This level is suitable for employees or candidates who do not have a formal certificate and desire to progress into another level of the job role.

Level 2 Certificate/Diploma in Engineering (2850–84)

This course is a step ahead of level 1 for all engineering qualifications.

Suitable for employees or candidates with SSCE, or OND holders in other professions but working or would like to work in the engineering environment. It is recommended for newly recruited technicians.

Level 3 Diploma in Engineering (2850–/88/89/90)

This level allows candidates to learn, develop and practice the basic introductory skills required for employment and/or career progression in the engineering sector.

It covers electrical, mechanical, maintenance, Installation and commissioning, welding and fabrication, Refrigeration and Airconditioning, Plumbing, and more

Entry requirement: OND holders and experienced technicians.

Level 4 Diploma in Engineering (9208–01,02)

This course will enable candidates to learn, develop and practice the advanced skills required for employment, career progression, or university progression in the engineering sector. It will also allow learners to build their knowledge of the principles of mathematics, science, and technologies that underpin engineering. Mechanical, Electrical, and Civil Engineering

This level is highly recommended for experienced Engineers who desire to complete a continuing professional development program or are moving to a higher job role.

City & Guilds International Qualifications

Level 5 Advanced Technician Diploma in Engineering (9208– 11,12)

Level 4 is a prerequisite for this level. It exposes learners to advance engineering skills. A level 4 holder might want to complete this level for a managerial position.

IVQ in Information Technology (7267–24) Diploma in IT Systems Support

This qualification was developed to keep pace with the fast-changing information technology sector and for candidates who want to install and support ICT systems career progression within the Information and Communication Technology (ICT) industry

Level 2 IVQ Diploma in Food Preparation and Culinary Arts Patisserie (8064–02)

This qualification is aligned with the Global Hospitality Certification, the new global certification for the hospitality industry, developed in partnership with World chefs and employers around the world. This unique combination brings this new qualification in line with current industry practices.

Level 2 IVQ Diploma in Beauty Therapy 3003–76

There are no formal entry requirements for candidates undertaking these qualifications. However, centres must ensure that candidates have the potential and opportunity to gain the qualification successfully.

Level 3 IVQ Advanced Diploma in Teaching, Training, and Assessing Learning 1106–03

This course is designed for individuals in the teaching and learning industry or anyone who is about to further his career in the industry.

Level 4 IVQ Post-Graduate Diploma in Laser and Research

This Post-Graduate Diploma in Laser and Research program is designed to provide students with an in-depth understanding of the science and technology behind laser treatments. The course covers a range of topics, including laser safety, laser physics, laser

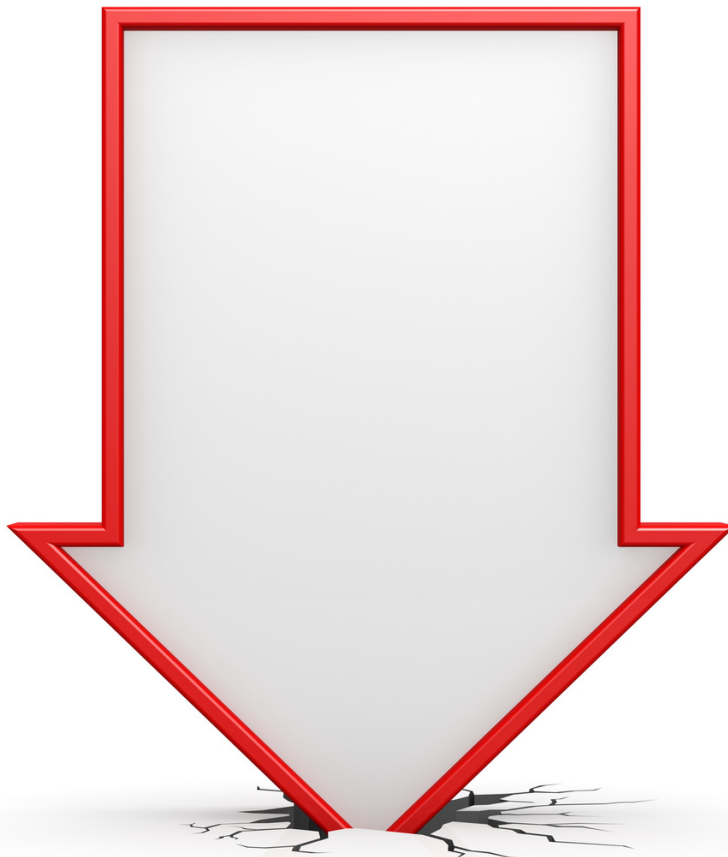
City & Guilds International Qualifications

treatments, and laser research. Students will develop the knowledge and skills to provide a range of laser treatments and conduct research in the field.

Level 3 Advanced IVQ Award in Oil & Gas

This course is designed for oil and gas employees ranging from the process, mechanical, and electrical to maintenance technicians.

Only those who are working in the oil and gas sector could enrol for this course due to the practical equipment required.





UK FLOUR
MILLERS



NATIONAL ASSOCIATION OF BRITISH AND IRISH MILLERS

Each year UK Flour Millers – the trade association for the UK flour milling industry, runs seven modular courses to provide millers with an essential understanding and underpinning knowledge of the milling industry. The courses are studied by hundreds of students around the world and lead to the Advanced Certificate in Flour Milling.

The modules cover every aspect of flour milling: from wheat to flour; from milling to management. Each module is split up into 'bite-size' chunks, to help students learn.

The modules may be studied in any order and in any combination; students are not required to have any previous qualifications. Students are encouraged to study between 1 and 3 modules in their first year (approx 12 hours minimum study time per module).

For each module, students receive the benefits of a course textbook each written by trained millers; and will be allocated a tutor, who will comment on their work during the year.

The tutors are all experienced in the operation and management of flour mills, providing students with expert assistance in their training.

The student's workplace will need to appoint a mill mentor to support their learning which should help maximize the rewards of their study.

The major part of the NABIM program is to be conducted online via the awarding body. However, We are responsible for candidates' registration, physical monitoring and practical assessments to ensure that learning outcomes are achieved.

We are able to achieve this through our highly competent Assessors who will carry out a supervisory role during the period of training.

The ILM enables people and organizations to develop their leadership skills for personal and economic growth. This body does this by helping employers and training providers to develop, assess and accredit leaders with the right blend of skills.

Through a global network of over 2,000 approved centres and with our City & Guilds colleagues, The ILM set the highest benchmarks for leadership and management performance.

The ILM specializes in harnessing the power of leadership to transform people and businesses for the better.

As the UK's top leadership and management qualifications specialist, ILM helps to develop more talented leaders than anyone else, giving people across the world the skills to make a real difference in their organization and beyond.

MOA Professional Institute as an approved centre for more than 10 years has recorded tremendous success in delivering ILM qualifications to individuals and corporate bodies in the management sector of the Nigerian economy. We are always one step closer to team leaders, middle-level managers, and management employees who desire world-class leadership skills for progressive productivity.



Leadership and Management Qualifications

Level 3 Leadership and Management

This qualification is ideal if you have management responsibilities but no formal training, and are serious about developing your abilities. It's particularly suited to practising team leaders seeking to move up to the next level of management, and managers who need to lead people through organisational change, budget cuts or other pressures.

Level 4 Award, Certificate and Diploma in Leadership and Management

The knowledge, personal abilities and technical skills you need to be an effective manager

This qualification is designed for new and aspiring department heads, regional team leaders and other middle managers – really get to grips with the role, gain comprehensive business knowledge and develop the skills you need to lead at this level.

Level 2 Diploma in Team Leading

This combined knowledge and competency-based qualification is ideal for new team leaders who want to develop themselves as leaders and managers. It provides learners with the opportunity to learn and implement the core skills needed in today's dynamic business environment.

These qualifications are delivered within the duration of 1 – 3 weeks depending on the learners background and the learning environment.

What MPI is offering you!



As one of the leading and experienced international training brand, we are enthusiastic to extend our business relationship to various like-minded organizations in Nigeria through:

1. Training and certification of employees
2. Certification of trainees across relevant training facilities within the Nigerian economy

As a training facility, we are confident that your trainees could sit for City & Guilds Examination and come out in flying colour.

MPI has partnered with a few training facilities as a sub-centre. These training facilities are able to integrate City & Guilds curriculum into their programs, thereby making their students familiar with the likely questions and aiding exam success. We believe that international certification is an added advantage to your training facility and this could culminate in expansion and global recognition.

Please contact us today if you desire your students to obtain City & Guilds IVQs.

You or your organization could take advantage of our training and certification

You or your organization could take advantage of our training and certification program by choosing one or more from the list of courses that are listed in this proposal. With about GBP280, you can achieve a City & Guilds Qualification and expose yourself to the global workplace. To achieve employee productivity and profitability, employers across the world are leveraging the competencies that City & Guilds and the Institute of Leadership and Management offer employees across the globe. Please contact us today to share your experience.

Cost Overview

- MPI in-house courses **N150,000**
- City & Guilds IVQs (MPI training and certification)- **GBP280 - 500**
- City & Guilds IVQs (Certification only)- **GBP200 - 300**
- NABIM - Course fee - **GBP600**
- ILM - Course fee - **GBP450**



Contact Us for Inquiries

MOA Professional Institute City & Guilds Program Centre

Lagos Office:

The last floor, Open door hospital building
Okunola Bus-stop, Idimu road Egbeda Lagos

Ibadan Office:

Last Floor, Old Leventis Building Lebanon Street, Dugbe
Ibadan.

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Thank You
Looking to working with you
Believe We Can!

